

# Desert Sky Community School

## Application for Employment

Applications are considered for all positions without regard to race, color, religion, age, sex, marital status, national origin, veteran status, ancestry, sexual orientation, genetic information or the presence of a non-job related medical condition, disability or handicap.

Thank you for completing this application form and for your interest in employment with **Desert Sky**. Employment will be subject to satisfactory reference checks and verification of all or some of the information provided on this application.

### Personal Information

Name	Date
Social Security Number	
Driver's License State and Number	Email Address
Street Address	Home Phone
City, State, Zip	Work Phone
Position Applied for	Salary Desired
Source of Referral	Potential Start Date

### Work Experience:

Are you currently employed?  Yes  No      May we contact your current employer?  Yes  No

**Current Employer:** \_\_\_\_\_ Dates: from \_\_\_\_\_ to \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Title: \_\_\_\_\_ Salary: \_\_\_\_\_  
 Skills Utilized: \_\_\_\_\_  
 Reason for leaving: \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_ Dates: from \_\_\_\_\_ to \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Title: \_\_\_\_\_ Salary: \_\_\_\_\_  
 Skills Utilized: \_\_\_\_\_  
 Reason for leaving: \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_ Dates: from \_\_\_\_\_ to \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Title: \_\_\_\_\_ Salary: \_\_\_\_\_  
 Skills Utilized: \_\_\_\_\_  
 Reason for leaving: \_\_\_\_\_

### Education

School	Name	Course of Study	# of years completed	Did you graduate?	Degree Earned
Graduate School					
College					
High School or Technical School					

Desert Sky Community School is an Equal Opportunity Employer.

**Language Proficiency** (Please indicate the languages and level; native, fluent or proficient)

\_\_\_\_\_

\_\_\_\_\_

**Other Experience** (other interests and volunteer activities)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**References** (Please provide references, two personal and two professional, that can speak to your experience and/or skills)

Name: _____ Phone:(H) _____ (W) _____ Title: _____ Company: _____ Nature of Relationship: _____ Years Known: _____	Name: _____ Phone:(H) _____ (W) _____ Title: _____ Company: _____ Nature of Relationship: _____ Years Known: _____
Name: _____ Phone:(H) _____ (W) _____ Title: _____ Company: _____ Nature of Relationship: _____ Years Known: _____	Name: _____ Phone:(H) _____ (W) _____ Title: _____ Company: _____ Nature of Relationship: _____ Years Known: _____

- Do you have the ability to prove employment eligibility in the United States?  Yes  No
- Have you ever been convicted of a crime?  Yes  No  
 If Yes, please give details (Note: a "yes" answer will not be an automatic disqualification from employment; factors such as nature and timing of the offense will be considered): \_\_\_\_\_

- I understand that employment will be subject to my submitting all of the following:
  - Documentary proof of my identity and legal eligibility to work (I-9 form). *We participate in E-Verify.*
  - Copies of my College or High School Diploma or equivalent (Applicants for teacher positions must include transcripts from the institution granting the highest and most recent degree).
  - Teacher Certification (if applicable).
  - CPR and First Aid certification.
  - A record of immunization
  - Proof of recent negative TB test.
  - A valid State of Arizona Department of Public Safety Fingerprint Clearance Card.
  - A notarized Criminal History Background Affidavit.
  - Two written character and two written professional references.
- I understand that the employer follows an "employment at will" policy, in that the employer or I may terminate my employment at any time or for any reason consistent with applicable state or federal law.
- I understand that this application is not a contract of employment.
- I understand that the school will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release all parties involved from all liability for damage in providing this information.
- I certify that all the statements herein are true and understand that any falsification, misleading information or omission shall be sufficient cause for dismissal or refusal or employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_