

Desert Sky Community School

1350 N. Arcadia Avenue Tucson, AZ 85712

(520)745-3888

Fax (520) 745-5110

www.desertskycommunityschool.org

Application for Employment

Applications are considered for all positions without regard to race, color, religion, age, sex, marital sex, national origin, veteran status, ancestry, sexual orientation, genetic information, or the presence of a non-job related medical condition, disability, or handicap. Employment will be subject to satisfactory reference checks and verification of all the same information. Desert Sky participates in E-Verify. Thank you for your interest in employment with Desert Sky.

Personal Information

Name	Date
Social Security #	Email Address
Driver's License or ID State and Number	Home Phone
Street Address	Work Phone
City, State, Zip	Cell Phone
Position Applied For	Salary Desired
Source of Referral	Potential Start Date

Work Experience

<p>Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Current Employer: _____</p> <p>Supervisor: _____</p> <p>Title: _____</p> <p>Skills Utilized: _____</p> <p>_____</p>	<p>May we contact your employer? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Dates: From _____ To _____</p> <p>Phone: _____</p> <p>Salary: _____</p>
<p>Past Employer: _____</p> <p>Supervisor: _____</p> <p>Title: _____</p> <p>Skills Utilized: _____</p> <p>_____</p> <p>Reason for Leaving: _____</p>	<p>Dates: From _____ To _____</p> <p>Phone: _____</p> <p>Salary: _____</p>
<p>Past Employer: _____</p> <p>Supervisor: _____</p> <p>Title: _____</p> <p>Skills Utilized: _____</p> <p>_____</p> <p>Reason for Leaving: _____</p>	<p>Dates: From _____ To _____</p> <p>Phone: _____</p> <p>Salary: _____</p>

Education

School	Name	Course of Study	Years Completed	Did You Graduate?	Degree Earned
Graduate School					
College					
Technical School					
High School					

Language Proficiency (Please indicate the languages and the level; native, fluent, or proficient.)

Language: _____	Level: _____
_____	_____
_____	_____

Other Experience (Other interests, and/or volunteer activities)

References (Please provide references; two personal and two professional that can speak to your experience and skills.)

Name: _____ Phone: (H) _____ (W/C) _____ Title: _____ Company: _____ Nature of relationship: _____ Years Known: _____	Name: _____ Phone: (H) _____ (W/C) _____ Title: _____ Company: _____ Nature of relationship: _____ Years Known: _____
Name: _____ Phone: (H) _____ (W/C) _____ Title: _____ Company: _____ Nature of relationship: _____ Years Known: _____	Name: _____ Phone: (H) _____ (W/C) _____ Title: _____ Company: _____ Nature of relationship: _____ Years Known: _____

- **Do you have the ability to prove employment eligibility in the United States?** Yes No
- **Have you even been convicted of a crime?** Yes No
If yes, please give the details; factors such as nature and timing of the offense will be considered (Note: A “yes” answer will not be an automatic disqualification from employment) _____

- **I understand that employment will be subject to submitting all of the following:**
 - Documentary proof of my identity and legal eligibility to work (I-9 form).
 - Copies of my College or High School Diploma or equivalent.
 - Applicants for teacher positions must include transcripts from the institution granting highest and most recent degree.*
 - Teacher Certification (if applicable).
 - CPR and First Aid Certification.
 - A Record of Immunization.
 - Proof of recent negative TB test.
 - A valid State of Arizona Department of Public Safety Fingerprint Clearance Card.
 - A notarized criminal history background affidavit.
 - Two written character and two written professional references.
- **I understand that the employer follows an “employment at will” policy, in that the employer or I may terminate my employment at any time or for any reason consistent with applicable state and federal law.**
- **I understand that this application is not a contract of employment.**
- **I understand that the school will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews.**
- **I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release all parties involved from all liability for damage in providing this information.**
- **I certify that all the statements herein are true and understand that any falsification, misleading information, or omission shall be sufficient cause for dismissal or refusal for employment.**

Signature _____

Date _____